



Specific Privacy Notice: Public Engagement Portal & Triage App (PE Portal)

Introduction

This Privacy Notice has been created to make it easier for you to understand what personal data Lancashire Constabulary processes about you, how and why in connection with the PE Portal.

It meets the requirements placed upon the Chief Constable by the UK General Data Protection Regulation (Articles 13 and 14) in relation to general processing and the Data Protection Act 2018 (Section 44) in relation to law enforcement processing.

It should be read in conjunction with, the force's general Privacy Notice which can be accessed from the home page of Lancashire Constabulary's internet site. This high-level Privacy Notice provides you with complete details of the rights you have relating to the personal data we hold about you now and any personal data we might collect about you in the future.

If you have received a hard copy of this Notice and do not have access to the internet but require a copy of the Lancashire Constabulary Privacy Notice, please contact the Lancashire Constabulary Data Protection Office (contact details below) and they will provide a copy to you.

For what purpose(s) is my personal data intended to be processed by Lancashire Constabulary?

To create an account within the PE Portal, you will need to register some personal details, such as your name, address and your contact details. This will then provide you with secure access to the PE Portal. Lancashire Constabulary will also collect the information that you provide in relation to the non-emergency incident or crime that you wish to report. This information will be stored separately within secure police databases.

The information that you provide to us will enable us to investigate and respond to the non-emergency incident that you have reported and to receive or provide updates about that matter.

Should you report a problem with the website, we will process this information in order to review, assess and rectify any problem identified.

The PE Portal does not store or capture personal information unless voluntarily offered.

What is Lancashire Constabulary's legal basis for processing my personal data?

When an individual creates an account in the PE Portal Lancashire Police comply with the UK GDPR Article 6 (1) in that the processing shall only be lawful if there is a lawful basis. The lawful basis relied upon is Article 6 (1) (a):

“the data subject has given consent to the processing of his or her personal data for one or more specific purposes”

Individuals can delete their account within the PE Portal at any time. However, that withdrawal does not affect the lawfulness of any processing of your personal data before its withdrawal.

How long will my personal data be retained by Lancashire Constabulary?

Lancashire Constabulary will only keep your information for as long as it is required to be retained. You can delete your account at any time. If your account has not been logged into for a period of two years, then the account will be deleted. You will be contacted via the registered email address provided prior to this to inform you that this will occur. You will be provided with an option to keep the account active if you prefer.

Your rights

Amongst other rights, you have a right to [request a copy](#) of personal information that Lancashire Constabulary holds about you.

Further details of all your rights can be found within the general [Privacy Notice](#) referred to above.

The person who determines the purpose and means by which your personal data is processed is :

Chief Constable of Lancashire Constabulary
Lancashire Constabulary

HQ
Saunders Lane
Hutton
PR4 5SB

The contact details of Lancashire Constabulary's Data Protection Officer

The Data Protection Officer
Lancashire Constabulary
Police Headquarters
Saunders Lane
Hutton
PR4 5SB

Email: data.protection@lancashire.police.uk

If you wish to Complain

The Information Commissioner is the independent regulator responsible for enforcing the Data Protection Act and advising on privacy rights. The information Commissioner's Office contact details are as follows:

The Information Commissioner's Office can be contacted as follows:

Telephone: 0303 123 1113

Website: <https://ico.org.uk/make-a-complaint/>

Mail: The Information Commissioner's Office
Wycliffe House
Wilmslow
Cheshire
SK9 5AF